

## **JWL BOARD MEETING MINUTES**

### **January 4th, 2018 Board Meeting**

The meeting was called to order in the boardroom of Return Engagement at 6:05pm. Roll call was taken and the minutes from November 30<sup>th</sup>, 2017 were read and approved.

#### **President's Report (Leslie Newell)**

Happy New Year to each of you! I hope you all enjoyed our fantastic Gala, had a lovely holiday with your loved ones, and took the time to reflect on the eventful year that has passed. The new year means it's time to start planning for next year's League. We will begin the officer nomination process tonight, and both the Nominating Committee and the Admissions Committees will be meeting this month. I want to encourage all of you to challenge yourselves next year in League and take advantage of the leadership opportunities league can provide for you as well as the enduring friendships our mission makes possible.

#### **Executive Vice President (Maranda Phares)**

I hope everyone had a joyous holiday season. Please remember that Prospective member forms are due back to me no later than January 15th. This is a hard deadline (it's in the by laws, so it's the law!) so we cannot accept applications after this date. These can be left in the EVP box at Return Engagement or emailed to me. I would like to challenge each of you to nominate at least 2 women for league!

#### **Vice President Parliamentarian (Laura Lang)-**

Welcome back and happy 2018! I hope each of you had a very blessed holiday season. Tonight, you have on your tables elected position suggestion forms, along with a class list of the current members. Please consider who you feel would make a good leader of JWL and remember that the officers of our corporation put in many hours of personal time to ensure our organization and businesses run properly and efficiently. If you are interested in a position yourself, just write your own name in the blank, and don't forget to fill out the informational form as well. These forms are a great help to the Nominating Committee when deciding on a recommended slate to present to you in February. Please return these forms to me tonight, or if you need more time, you can place them in my box at RE (VP-Parliamentarian) before January 15.

Our bylaws state that our officers include a President, an Executive Vice President who shall be the President-Elect, a Vice President Parliamentarian who shall be the past president of the corporation, a Recording Secretary, a Corresponding Secretary, a Treasurer, and an Asssistant Treasurer if needed. All officers must be active members of JWL. The Corresponding Secretary and Credit and Hours Chair shall be appointed by the President, but all other officers, the Project Chair, Honorary Chair, and Sustaining Chair, shall be elected by the membership.

Prior to this meeting, the President has appointed four active members to the Nominating Committee. Tonight, three additional active members will be elected by the voting membership to join them. A very important point—members of the Nominating Committee may not be considered to serve in an elected position, so please keep this in mind when you are making nominations to this committee. If you are nominated from the floor but are interested in serving in an elected position, please feel free to decline the nomination.

There are several other important meetings this month which will affect the future of League. The Admissions Committee will meet after the January 15 provisional application deadline. Please complete those forms and turn them in to EVP Maranda Phares. Remember that our organization relies on the vibrancy of new classes to continue our legacy of giving. If you are asked to serve on the Admissions Committee, please remember that its membership and the complete substance of its meetings are to remain strictly confidential. This is for the benefit of everyone.

We are all anxiously awaiting final totals from our annual Gala, (which I'm sure will be fabulous) and the Disbursement Committee will reconvene at that time to decide how the funds will be allocated to benefit our designated beneficiaries.

And finally, we are now accepting applications for this year's Gentry-Neal Scholarship. Help spread the

word so we can celebrate the next generation of community volunteers.  
As always, thank you for your dedication to League and to your community.

### **Treasurer (Jessica Caruthers)**

General Checking 66,797.48  
H&S Holding 1,612.48  
Emergency Savings 13,237.73  
Building Maintenance Fund 13,346.74  
Endowment Fund 1,304.25  
See attached report from the accountant

### **Assistant Treasurer (Jomara Ortiz)**

Thank you to all the members that have submitted payments.  
We are still collecting payments for dues, T-shirts, gala tickets, etc.  
Please contact me if you have any questions regarding the status of your pay.  
Thank you.

### **Corresponding Secretary (Elizabeth Hurlbutt)**

Resignations from Frannie Billings and Tonya Rowe  
Maternity leave request from Rochelle Landwehr-wheeler  
Congrats cards to- Ryan Zaloudek, Rochelle landwehr-wheeler, Andrea Gober

Mailed the Christmas cards out. And that's all from me.

***A motion was made by Kim Collins and seconded by Jessica Caruthers to table the discussion to grant resignation in good standing to Tonya Rowe until next month. The motion carried.***

***A motion was made by Elizabeth Hurlbutt and seconded by Jessica Caruthers to grant resignation in good standing to Frannie Billings, upon reinstatement she would begin her 1st year. The motion carried.***

***A motion was made by Maranda Phares and seconded by Laura Lang to grant maternity leave to Rochelle Landwehr-Wheeler for the months of Dec, Jan, Feb. The motion carried.***

### **Credit & Hours Chair (Kim Collins)**

26 ladies reported 357 Hours in December.

Mid year Hours totals are still in the process of being totaled so it's not too late to get your hours in.

Ladies I know you are working hard, please remember to report your hours to wufoo. In order to be in good Standing you need to have 5 Hours completed no later than Jan 15th, and it must be reported for me to verify that you are in good standing.

### **Project Chair (Tiffany Harvey & Courtney Strzinek)**

Gala was a great success! We are currently working on finalizing all auction item payments and pick-ups, as well as calculating the funds raised and exact ticket sales.

We received 18 surveys from the public, and would like to meet and go over the results once the new Gala Chair(s) is/are voted in. This was very helpful to us as a starting point, so we think it would be valuable to the new Chair(s) to hear the feedback. Overall, the surveys were positive, and valid suggestions were made for improvements next year.

Once we have finalized our numbers, the Beneficiary Committee needs to meet and discuss the donation amounts we are presenting to the four organizations in April.

### **Return Engagement Steering (Stephanie Carr)**

The next "Lock-in" is scheduled for January 20, 2018 from 10 am- 4 pm and will be come and go. If you want to work the entire time or just, need a few hours that would be great. If you want to bring a snack or beverage to share that would be great. We will need a group upstairs, some in the back room and some doing things in the front of the store. We will begin pulling summer items down and taking winter and fall items upstairs. February 1st is the day we begin taking spring and summer items. If you have winter, items that need consigned please bring them within the next few weeks because they will not be accepted after January 31st. Please do NOT bring Christmas and Fall decor into the store until August 1st!

The next steering meeting will be January 18, 2018 @ 6:30pm. Committee members are expected to attend but everyone is welcome to attend. If you would like to add a discussion item to our agenda please email that to me and we will take care of it.

Remember to ask yourself a few simple questions when deciding to consign items; is it worth at least \$3? Is it pressed and without wrinkles? If so, bring it to the store. Wrinkled clothing with fold marks just does not sell. We want you to make as much money as possible so please make sure you follow the guidelines.

When pricing item please utilize the price list hanging on the bulletin board. Designer and boutique clothing should be the only things that are priced higher. Items from JC Penney, Cato, Old Navy, and other stores needs to be priced to sell. I would rather sell it for \$3-\$4 then to sit there, never sell, and eventually have to give it away to Salvation Army.

January 18, 2018 6:30pm RE Steering Meeting  
January 20, 2018 10-4 RE Lock In (Come & Go)  
January 31, 2018 Last day to bring in Fall & Winter Items  
(bring XMas and fall decor on August 1st)  
February 1, 2018 Accepting Spring & Summer items ONLY

**Cookbook Steering (Monica Rorick)-** no report

### **Care to Share (Kasi Bezdicek)**

Care to Share has a total of 35 **hours** to report for the December. We have assisted 42 students from Garfield, PV, Monroe, Glenwood, McKinley, Carver, Hennessey, & Waukomis. We have purchased Clothing, Shoes, Coats, Gloves/Hats, Pillows/Blankets and hygiene items. A total of **\$1030.65** was spent.

If you have any gently used or new coats you would like to donate to Care to Share please put them in the blue Cabinet in the backroom at RE.

**Public Relations (Ryan Zaloudek)-**no report

### **Community Donations (Laura Lang)-**

*Upon recommendation of the Community Donations/Finance Committee a motion was made by Laura Lang and seconded by Tiffany Harvey to approve the following requests:*

*\$25 to Tri-State Music Festival - This Member Sponsorship will get our name in the Tri-State Souvenir Program.*

*\$100 to Enid High School Project Graduation – This Bronze Level sponsorship helps support an all-night, substance free lock-in party for EHS seniors.*

*\$125 to Oklahoma Bible Academy to help purchase uniforms for their 4 bowling teams.*

*\$200 to Night To Shine to help provide an unforgettable prom night experience for people with*

*special needs.*

*\$1,000 to the United Way of Enid and Northwest Oklahoma. These funds go to 15 non-profit agencies in our community to help serve others. Partner agencies include CDSA, YMCA, YWCA, and Youth and Family Services, just to name a few.*

*\$1,000 to the LGE Golf Benefit, which is raising the funds to replace the air conditioning units at Booker T. Washington, so that they will be able to continue their after-school programs and once again participate in the summer lunch program for children in this community. Our Silver Sponsorship will get our name/logo on a sponsor banner. We would also like to pay the \$300 entry fee for as many teams of JWL members as we can to participate in the event on Friday, April 6th. So get in touch with Elizabeth Hurlbutt if you would like to be on a 4 person team to represent JWL. The motion carried.*

### **Development/Project Planning (Kim Collins)**

The committee has met and we are working to identify a date for Girls Night Out of either Monday Feb 19th or Tues Feb 20th. We identified that Andrea Semrad Gober and Jessica will host at their homes for GNO. The survey will be ready and it is important that all members complete their survey. We want everyone to share their opinions so we can improve JWL.

### **Wish Families (Kathryn Oard)**

Purchased gifts for family of 3 and grandma  
Wal-Mart gift card for mom and some other small items  
Spa gift card for grandma and some other small items  
Clothes, doll accessories, other toys for the two girls

### **Social (Jena McNaughton)**

We have completed our Fantasy Football League for the season and our winner is.... RYAN ZALOUDEK! By winning she will be enjoying a bottle of wine from each of us that participated... totaling 11 bottles!

Unfortunately, due to scheduling conflicts with the bowling alley, budgeting, and league season, we are going to have to reschedule the event. Not sure of the date just yet. Thanks!

Mimosa Barre at Studio {b} mid-morning (TBA)  
February 3rd!

### **GIVE (Jessica Easterwood)**

The GIVE committee approved "Santa For Seniors", where our members donated many items to help local seniors celebrate and feel special during the holidays. Special thank you to Jena McNaughton for transporting the gifts from Return Engagement to the drop off location.

The GIVE committee approved food preparations for "Bring it to the Table", a community Christmas Dinner for the area homeless. A special thank you to the members that helped others have a meal on Christmas Day.

A group GIVE was organized to help feed area homeless through Manna, a free lunch on Saturdays at First Presbyterian church from 10:00 a.m. – 12:00 p.m. Thank you to the following members for participating: Leslie Newell, Maranda Phares, Jessica Caruthers and her daughter Delaney. It was fun socializing over coffee before the event and helping those in need as sisters in the bond. ☺

### **Upcoming Events/Announcements:**

January: Loaves and Fishes available dates to help in the Warehouse: January 8, 22, 29 from 0900-1100. January 9,16,23,30 from 1300-1500 and shopper helpers are needed (5 Max) January 23, 30

from 1500 to 1800. If anyone would like to participate as a group for shopper helpers for either January 23 or 30<sup>th</sup> as a group, please let me know! It would be fun to have another group GIVE event.

Please remember when volunteering on behalf of JWL please wear a JWL t-shirt or your name badge. Thank you.

**Building Chair/Work Night Chair (Jennifer Williams)**-no report

**Honorary Chair (Pam Schoenhaals)**- no report

**Sustaining Chair (Linda Outhier)**-no report

**NEW BUSINESS**

*A motion was made by Laura Lang and seconded by Jessica Caruthers to make all the Gala absence requests unexcused because they came after the due date, these included: Kathryn Oard, Heather Lockwood, Jessica Easterwood, and Ashley Weibling. The motion carried.*

With no further business to conduct the meeting was adjourned at 7:04 p.m.

Respectfully submitted by,

Diane Feightner

Recording Secretary