

JWL BOARD MEETING MINUTES
November 3, 2016

President Laura Lang called the meeting to order at 6:02 p.m. in the Return Engagement Board Room. Roll call was taken and the minutes of Sept. 29, 2016 were read and approved.

President (Laura Lang)

Thank you-

I want to thank the Social Committee for hosting the Family Fun Night at Leonardo's. And I hope you are all making plans to attend the Christmas Luncheon on Nov 30. It's always a great opportunity to visit with some of our honorary and sustaining members. I love to hear them tell stories from their time in League.

Thank you to Maisie Hinrichs and the November group for hosting tonight's meeting.

Reminders--

Please pay attention during all board reports. We will be having votes concerning particular offices and committees directly following the respective reports.

Board sheets and proxy forms are on the tables. Please review them prior to voting. If you need to leave early, please leave a signed proxy with another member.

If you have an announcement, please fill out a form and leave it with Diane.

I want to wish a happy November birthday to: Kasi Bezdicek, Courtney Pike, Monica Janes, Michelle Adams, and Lorie Legere. There is a bag being passed around with a small gift for each of you. Please let me know after the meeting if we missed anyone, so we can update our records.

Issues for Board Meeting

Our next board meeting is scheduled for Tuesday, November 29. Board reports need to be e-mailed to Diane and myself by November 27. Will this date work for the majority of board members? If you have anything for the agenda, I need to know that by the 27th as well. Please be prompt with turning in your board reports. It is crucial to planning the agenda and board business matters.

Cathy Nulph asked if we would like to partner with them to do the disco dance on April 21. Discussion?

A motion was made by Leslie Newell and seconded by Michelle Adams to decline the opportunity to organize the Disco Dance. The motion carried with a vote of (6) for, (4) opposed, and (1) abstain.

If you cannot be at any board meetings, please notify Diane and assign a proxy if you are a voting member. And if you cannot be at a General Meeting, please have someone designated to read your report for you.

Executive Vice President (Leslie Newell)

Thank you to all the ladies who joined us for a mini RE lock in on Saturday, November 5. We had a great time working together and getting the store ready for the holiday season!

I'd like to remind you all that in a few short months, we'll be accepting nominations for new provisional members to join JWL. Members must be in good

standing to sign or co-signs someone for provisional membership. According to our Standing Rules, you must be current on your dues, have your gala requirement complete, and at least 10 hours complete toward your Working committee requirement. Our credit and hours requirement also states that you must have at least 5 hours worked at Return Engagement by December 31.

I want all of you to be in good standing so that you can successfully invite more friends to join our great organization! Please reach out to me if you have any questions or concerns.

Vice President Parliamentarian (Natalie Lobaugh) – no report

Treasurer (Jessica Caruthers)

Account balances as of October 28, 2016 are as follows:

General Checking: \$72,101.24

H&S Holding: \$4,846.63

Emergency Savings: \$13,222.32

Building Maintenance Fund: \$12,281.83

Endowment Fund: \$914.45

Assistant Treasurer (Maranda Phares)

If you haven't already done so, please pay your 2016 – 2017 dues. If you have not already paid your dues it will now be \$60.00.

Corresponding Secretary (Emily Stuckey)

Resignation was received from Rebeccah Hood.

Congrats on Baby was sent to Jennifer Williams.

Thank you was sent to Robert Faulk for paying for a temporary fix to the RE roof.

We received:

We have really been getting out there to help this past month. The outpouring of thanks was inspiring to me. I hope that you will all be inspired as well as I share the list of people and organizations we as a membership were able to help this October.

Thank you from Coolidge Elementary for the sweats. With a special thanks to Maranda Phares for helping with vision screening and to Cassie Gentry for helping pop popcorn.

Thank you from Leonardo's for letting them host our special family event.

Thank you for support to Girl Power.

Thank you for Adams elementary for donating clothes to a young boy in need.

Thank you for supporting Sandbox Learning Center.

Thank you letter from 4Rkids that I would like to share with you...

Thank you letter from Bennies Barn that I would like to share with you...

A motion was made by Michelle Adams and seconded by Ryan Zaloudek to grant Rebekah Hood resignation in good standing. Upon returning she would begin her provisional year. The motion carried.

Credit and Hours Chair (Michelle Adams)

For the month of October 36 ladies turned in 574.25 hours. Keep up the good work.

I have printed off spreadsheets for everyone. You may keep the spreadsheets for yourself or turn it back into me with additions or corrections.

I will not print again until after Christmas. If you need help getting or reporting hours do not hesitate to call me. A few people have totally blank spreadsheets. I know you all are working, so turn those hours in and get credit for them.

I need all November hours to me by November 25.

Project Chair (Ryan Zaloudek)

We are reaching the final push for this year's Gala with ads and auction items. I am pleased to say that we are able to announce the following sponsors for our event:

- Diamond Title Sponsor: Integris Bass Baptist Hospital
- Platinum Sponsors: Hammer Williams/KOFM
- Gold Sponsors: B&L Water Well, LLC; Central National Bank; Curtright Honda; Outhier & Caruthers, PLLC; St. Mary's Regional Medical Center; Stuart Nissan
- Silver Sponsors: Pope Distributing Co.
- Bronze Sponsors: Groendyke Transport, Henson Construction, McDonald's of Enid, Bank of Kremlin

We are still accepting auction items until November 15, at which time we are turning over our records to our auctioneer for packaging and prioritizing. Please work to confirm any final donors by this date. We will be able to add items up until the day before Gala (we don't want to leave money on the table), but we really need the majority of items confirmed by this time. We will also begin marketing some auction items on Facebook after this date. If you have sold an ad and we have not received a digital proof yet, we will be reaching out over the next week. Our deadline is November 15 and this process goes much smoother when we don't have to wait for people last-minute. You can reach out to the company directly if you have a relationship with them, just make sure that you tell me you have contacted them so we don't have conflicting messages.

- Our current confirmed income is \$43,804.95.

Remember that you are responsible for securing \$200 in any combination of sponsorships, ads, auction donations, or ticket sales to fulfill your Credit & Hours requirements. If you have not met this requirement yet (according to the records from completed online forms), you should have received an email from this last week. It is important that we all fulfill this minimum requirement to ensure that we have the greatest success with this event. There will not be an opportunity to make this up following Gala. If you need help making your contacts or have had trouble securing/getting in touch with your people, let me know and we can work together to help you get this checked off. Invitations have been printed and will be mailed this week

(before general meeting). We mailed almost 1,400 invites to local individuals and businesses who have various levels of involvement with JWL. We are no longer selling seated tickets to this event. There will still be a few requests and we are holding the very limited remaining seats for the last-minute accommodations. We have maxed out our seating at 41 tables! We have two lounges available and unlimited General Admission tickets, so encourage your friends and family to join us, even without having a guaranteed seat. There will be several bistro tables scattered around the room for our General Admission guests. I am passing around the volunteer schedule for Gala so you can begin to plan your Gala weekend. This is based off your responses last month and the needs of the event. More information related to Gala weekend responsibilities will be shared at our December meeting. If your scheduling needs have changed since you preffed last month, let me know and we will work around whatever we need to. Last month, I gave everyone the heads up that you will need to arrive on-time to Gala and will be asked to help mingle with our guests as they arrive so we can put our best foot forward as an organization. As an incentive, any members who arrive and are checked in by 6:30pm when doors open will be entered in a drawing to win _____. This will help check off a good chunk of people for the auction staff as well as give us a good showing when guests start to arrive. More at the December meeting on how to make our mingling meaningful and how you can help us ensure guests who about our auction items, where things are, and when the program will begin. Our Legacy Winner for 2106 is Sharon Trojan.

Return Engagement Steering (Stephanie Carr)

First of all, I would like to say thank you to everyone that has worked this past month. Thank you to Maranda Phares, Jessica Easterwood, Jena McNaughton, Ryan Zaloudek, Cassie Gentry, Amanda Key, Kasi Bezdicek, Lorie Legere and Kristina Donaldson. The next RE Steering Committee meeting will be on November 17th at 6:00 o'clock pm in the boardroom. Due to lack of attendance, the RE Steering committee has decided to conduct Steering meeting in person every other month and the other months will be conducted electronically via email. All members except for Provisional members are required to work ten (10) hours at Return Engagement. Five of those hours are due by the end of December. Contact me or Kylene to sign up to work a Saturday or an employee shift. Please make sure you sign in and out when you work at Return Engagement. Each class is assigned a work night this year. We only have 3 more class assigned work nights left for the league year. 4th year members on November 30th, 5th year on January 31st and 6th year and above will be on May 31st. Please do not bring any summer item. Any summer items currently in the store will be considered a donation to JWL. Your donations and consignments are greatly appreciated and help us fulfill our mission.

Community Service Committee (Mandy Mayberry)- no report

Care to Share (Kasi Bezdicek)

Care to Share has a total of 26 hours to report for the month of October. We have assisted 12 schools and 49 students from Hennessey, Lahoma, Waukomis, Pioneer, Chisholm Prairie View, Carver, Coolidge, Eisenhower, EHS, Emmerson, &Waller. A total of \$1789.73 was spent on Clothing, Coats, Shoes, Socks, Under Garments, Hygiene Items, and school

supplies. Hennessey had a family in dire need. The children were wearing the same clothing to school every day. There were 4 kids living in the home. Care to share supplied each child with 4 outfits, a coat, shoes, and under garments. We also helped Hennessey with hygiene items for their 6-8th grade girls. (10 Students)

Thank you letter from Hennessey:

Junior Welfare League,

We are so Thankful to your Care to Share Committee. Every year your committee provides so much for our students and we are truly grateful for your help. We wish you could see the faces of the children light up every time we tell them the clothes or shoes are theirs to keep.

Thank you again for your kindness!

Cookbook (Kristina Donaldson)

In October, the Cookbook Office sold 24 Stir-Ups, 28 Bootstraps, and 2 Swap books for a total of \$604.54. I have books for sale tonight or you can check them out at Return Engagement. Remember that every member, except 6th year and above, are required to buy or sell \$75 in cookbooks this year. The holidays are just around the corner and these books make great gifts! If you have family out of town, direct them to our website! They can buy online, pay direct, and you can get the credit. Just keep track of these sales on your Credit & Hours spreadsheets as if you took it to Aunt Elsie yourself.

Community Donations (Beth Kelly)

Upon recommendation of the board and the Finance/Community Donations Committee a motion was made by Emily Stuckey and seconded by Leslie Newell to

- *Donate \$100 to Enid Chamber of Commerce for "Project Lead the Way" in Enid Public Schools. This program is specifically for STEM (science, technology engineering, and math curricula) for students and training for teachers. This is a matching funds grant so our \$100 will result in a \$200 donation.*
- *Donate \$100 to Enid Plainsmen Baseball's 2nd Annual Golf Tournament. This amount will allow us to be a Base Hit Sponsor which includes our name featured on a sign displayed at the Pheasant Run golf course club house. All proceeds benefit Enid baseball programs.*
- *Donate \$100 to Enid High School Project Graduation. This amount will allow us to be on the Bronze Level. These funds would go towards an all-night, substance free lock-in party for EHS seniors only. This is an adult chaperoned event.*
- *Donate \$100 to Susan G. Komen Foundation for breast cancer research in honor of all current and former JWL members who have battled this disease.*
- *Donate \$100 to Enid High School for their AP incentive program. Kim Collins is the coordinator.*

The motion carried.

League Development/Project Planning (Elizabeth Hurlbutt) – no report

Wish Families (Jessica Easterwood) – no report

Social (Maranda Phares)

Thank you to everyone who came to Leonardo's for our Family Fun Night!

Please continue to RSVP for Christmas Luncheon at Oakwood Country Club on November 30th starting at 11:00am. You can RSVP to the invite on the League FB page or you can email JWLrsvp@gmail.com.

The cost will be \$22.00, you can give that to me or leave a check in the Asst treasurer box at RE with a note that it is for the Christmas Luncheon.

GIVE (Jena McNaughton)

Thank you so much to those that helped with this year's Fall Citywide Food Drive. Because of hardworking volunteers like you, Loaves and Fishes collected 10,359 pounds of food during the Food Drive! I will be contacting approved organizations to seek GIVE opportunities, but please let us know if you hear of something. Also, we are always looking to expand our list of organizations and want to cover as much of Enid as possible. Please let me know if you have any questions.

Public Relations (Julie Nelson) – no report

Historian (Jomara Ortiz)- no report

Babysitting (Natalie Lobaugh) – no report

Honorary Chair (Mary McCormick) – no report

Sustaining Chair (Christy Northcutt) - no report

NEW BUSINESS-none

With no further business to conduct, the meeting was adjourned at 6:51 p.m.

Respectfully submitted,

Diane Feightner
Recording Secretary